

This document is intended to all users of RU.CO. S. website in that, as interested parties, they can be aware of the processing activities in place on the data acquired through navigation.

The Data Controller is, pursuant to art. 4 par. 7, RU.CO.S S.r.l., with registered office in Via G. Galilei, 34 -20052- Vignate (MI) Italy, IT-05570420967.

This document refers to the Recommendation no. 2/2001 that the European Authorities for the personal data protection gathered in the Group established by art. 29 of the directive n. 95/46 / EC, adopted on 17th May 2001 to identify some minimum requirements for the online personal data collection.

In particular it refers to the methods, timing and nature of the information that the data controllers must provide to users when they are connected to the web pages, regardless to the purpose of the connection itself.

## Types of data processing

#### 1) Navigation

The digital systems and software procedures used to operate the website; collect some personally identifiable information whose transmission is implicit in the use of internet communication protocols.

This information is not gathered to be associated with identifiable parties, but by their nature could, through processing and association with data held by third parties, allow users to be identified.

This category of data includes:

- -IP addresses or domain names of the computers used by users connected to the site
- -URI addresses ("Uniform Resource Identifier") of the requested resources
- -the time of the request, the method used in submitting the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (successful, error, etc.) and other parameters relating to the operating system and the user's digital systems.

These data are used for the sole purpose of obtaining anonymous statistical information on the use of the site and to check its correct functioning and been deleted immediately after processing.

The data could be used to ensure responsibility in the event of digital crimes against the site: except this possibility, the data of web contacts are not stored for more than fifteen days.

#### 2) Cookies

Cookies are small text files that the site sends to visitor's pc, where they are stored and then sent back to the same site on the next visit. Cookies are differentiated into two types: "Technical" and "Profiling" cookies.

We wish to inform that our site uses only technical cookies, which are necessary for the web optimization.

Based on the Guidelines of the Authority for the Personal Data Protection of 10th June 2021, these cookies can be used without the user's consent.

For your protection, you are clearly informed that a cookie cannot retrieve any other data from the user's hard-disk, nor transmitting viruses or collect email addresses.



### 3) Data provided by the interested party

If by connecting to the site the visitor decides, emailing a request, to send personal information (name, surname, e-mail address, phone number etc.), RU.CO.S S.r.l. will handle such data to respond to the requested service in accordance with this information and to the specific privacy policy provided adhering to the single data forms.

The data will be stored for the necessary time to provide the requested service and to manage any disputes.

Users' personal data will be disclosed to third parties only in the event that the transmission is necessary to comply with the users' requests or to provide the registration to sites / applications of third organizations.

## Purpose and legal basis of the processing

RU.CO.S S.r.l. processes your data navigation as shown to point 1), in order to monitor the technical performance of the site and to understand how to develop and to implement the services. These data are necessary to ensure the site performances.

Concerning the data to "point 1) Navigation" and to the technical cookies, the legal basis is the legitimate interest of the Data Controller. With regards to the data processing, see point 3), please refer to the <a href="link">link</a> under the "contact form".

### **Processing methods**

User data are processed by digital means and are protected by adequate security measures.

RU.CO.S S.r.l. has adopted and continues to adopt appropriate organizational and technical measures to protect user's data against loss, theft, as well as unauthorized use, disclosure or modification.

# **Users rights**

At any time, users can have access to the personally identifiable information; they can request updating, correct any inaccuracies as well as cancellation, transformation into anonymous form or blocking.

The users may oppose to the data processing in whole or in part, or choose the right to data portability.

To exercise their rights, visitors may write directly to RU.CO.S S.r.l., Via G. Galilei, 34 -20052- Vignate (MI) Italy, emailing to <a href="mailto:info@rucos.it">info@rucos.it</a> or rucos@legalmail.it